

M.R.C Meeting.
Stow Town Building.
July, 25, 2006

The meeting was called to order by Jack Wallace of the Stow Board of Health.
All attendees were asked to introduce themselves.
Betty Cormier was nominated to be the liaison from the BoH to the Stow MRC.

First order of business was to appoint the MRC Executive Committee Members.
Diane Oelberger, John Sangermano, Louise Peacock and Sarah Robart were present at the meeting and appointed.

Marilyn Driscoll, Gloria Healy, Vickery Trinkaus-Randall and Julie Glovin were appointed in abstentia having previously stated an interest in being on the Executive Committee.

Appointments made by Betty Cormier and seconded by Sylvia Daley.

Once appointed, the Executive Committee and BoH representatives voted unanimously to appoint Sarah Robart as Chair and Diane Oelberger as Vice-Chair to the Executive Committee. The appointing of committee Secretary was postponed until the next meeting.

INITIAL GOALS; to be completed within 1 year

Administrative Goals to be achieved as per the "General Guidelines"

Mock Drill to be performed in conjunction with the Stow Fire and

Police Depts.

Public Education and classes to be offered

1st Priority: Credentialing Volunteers.

- Currently we have 25 fully credentialed volunteers. Our goal is to have 70 volunteers fully credentialed by September 1st 2006.
- We need to contact all the volunteers on the list who have not yet been credentialed in order to ascertain if they are still willing to be on the Volunteer list and to get their paperwork in order. We should encourage them to attend the next meeting scheduled on August 29th at the Town Building at 7pm.
- All volunteers need to have CORI forms completed, and to have completed a basic CPR course and the ICS 100 course. We will provide web-links for all on-line courses, dates of upcoming CPR courses and will e-mail CORI forms to the volunteers which must be returned to the BoH.
- All Executive Committee Members should have the aforementioned credentials and courses as well as the NIMS 700 course (National Incident Management System) which can be accessed on line via the FEMA website.

- Liisa Jackson MRC Regional Coordinator is hoping to get all volunteers photo ID's by September. She is currently working on funding for this.

2nd Priority: Recruiting new volunteers.

- Coordinate with town Hazardous Waste Days and Blood Drives to inform the public about the MRC and need for volunteers.
- Inform the public about current classes CPR, 72 hr Emergency Kit Class, Animal Care etc.
- Encourage the public to watch the MRC informational DVD currently running on the Stow Cable Station.
- Talk with friends and neighbors about the MRC and encourage their participation.

Action Items

- By the next MRC meeting all volunteers will have been contacted, information updated and CORI forms will have been completed and sent to the Stow BoH.
- All updated volunteer information to be sent to John Sangermano who will alphabetize it and forward it to the Stow BoH.
- Jack Wallace will talk with Linda Hathaway regarding Quorum regulations and whether all MRC meetings need to be posted.
- Next meeting scheduled for August 29th 2006 at 7pm.